

# Southend-on-Sea Borough Council

## Department for Corporate Services

### John Williams - Head of Legal & Democratic Services

Our ref:

Telephone: **01702 215000**

Your ref:

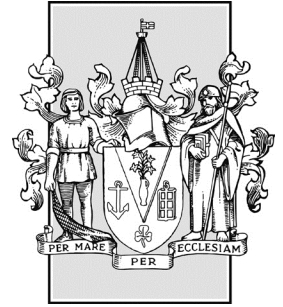
Fax: **01702 215994**

Date: 11<sup>th</sup> July 2016

E-mail: **committeesection@southend.gov.uk**

Contact Name: Fiona Abbott

DX 2812 Southend



## POLICY AND RESOURCES SCRUTINY COMMITTEE - THURSDAY, 14TH JULY, 2016

Please find enclosed, for consideration at the next meeting of the Policy and Resources Scrutiny Committee taking place on Thursday, 14th July, 2016, the following report(s) that were unavailable when the agenda was printed.

### Agenda No    Item

7.        **2015/16 Year End Performance Report** - MPR May 2016 (Pages 1 - 66)

This page is intentionally left blank

# MONTHLY PERFORMANCE REPORT

May 2016

## Contents







<b>Section 1</b> Pages 1-4	<b>2016-17 Exceptions – Current Month’s Performance</b>  Current Month’s performance information for indicators rated Red or Amber
<b>Section 2</b> Pages 5-8	<b>2016-17 Corporate Performance Indicators</b>  Performance Information for all Corporate Priority Indicators
<b>Section 3</b> Pages 9-21	<b>Detail of Indicators Rated Red or Amber</b>  Performance detail for indicators rated Red or Amber
<b>Section 4</b> Pages 22-48	<b>Budget Management Statements</b>  Budget monitor and forecast by Portfolio
<b>Section 5</b> Pages 49-61	<b>Capital Expenditure</b>  Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: [leolord@southend.gov.uk](mailto:leolord@southend.gov.uk) or (01702) 215685

## Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2016/17	Annual target for 2016/17
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2017)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

Version: **V1.0**

Published by the Policy & Partnerships Team

Further information: leolord@southend.gov.uk or (01702) 215685

# Section 1: 2016-2017 Exceptions - Current Month Performance

Comments on Indicators rated Red or Amber

Generated on: 04 July 2016 15:39



## Expected Outcome At risk of missing target

### Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	May 2016	27.88%	30%	30%			May update- calculation is 551 direct payments divided by 1976 clients - 27.88%- this is still early reporting but is being discussed at the Adults Performance Meetings to ensure that direct payments are being used as often as possible where relevant.	People Scrutiny

## Expected Outcome At risk of missing target





### Responsible OUs Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	May 2016	81	45	45			There has been significant disruption due to the changes related to recycling and waste services. This has led to a higher number of reported missed collections for the period.	Place Scrutiny





## Expected Outcome Some slippage against target





### Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]	Aim to Maximise	May 2016	18.50%	18.70%	97.20%			Although collection is slightly down against target as at the end of May, it is early in the financial year and at this stage there is no need for concern as targeted recovery is now underway to increase collection over the remaining months of the year to reach the end of year target.	Policy & Resources Scrutiny





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	May 2016	18.30%	18.70%	97.80%			Although collection is slightly down against target as at the end of May, it is early in the financial year and at this stage there is no need for concern as targeted recovery is now underway to increase collection over the remaining months of the year to reach the end of year target.	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	May 2016	1.15	1.10	7.20			The council was below target for the month of May 2016, and slightly above the cumulative target for year to date. HR are continuing to work with managers and Occupational Health to reduce the time taken to refer employees to Occupational health in order to manage absence and return to work effectively thereby reducing sickness levels.	Policy & Resources Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** People





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]	Aim to Maximise	May 2016	N/A	66%	66%			SEPT have not provided any data. We are continuing to work with SEPT to resolve the data flow issues.	People Scrutiny
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	May 2016	53.8%	85%	85%			For May 2016 the figure of 53.8% is made up of 77 successful visits, 47 unsuccessful visits (visits refused by the child/young person or the young person wasn't seen during the visit) and 19 outstanding visits, 87% of children have been offered a return to home interview. During June new processes and improved management oversight have been implemented which will streamline the business process and will result in improved performance over the coming months. As at late June the percentage of successful visits is 54.6%, with 90.2% of children being offered a return to home interview.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.5	Rate of Looked After Children per 10,000 [Monthly Snapshot]	Goldilocks	May 2016	69.9	63	63			There is some slippage against target as the rate of Looked After Children is slightly higher than target. We expect a sibling group of 5 to leave care via adoption which will improve performance during the year.	People Scrutiny
CP 3.1	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	May 2016	82.9%	86%	86%			May 2016: for the period Dec-Feb which is reported 91 days later in May, 76 people started reablement, of which 63 were at home 91 days later which is 82.9%.	People Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	May 2016	1282	1232	7389			Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are causing concern ( violent crime), and improved strategic and operational links between the three key strategic partnership boards in Southend ( the CSP, the LCSB and the Health and Well Being Board). The development of the Community Safety Hub within Southend Police Station will enhance partnership approaches to tackling crime and ASB and improve communications.	Policy & Resources Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	May 2016	N/A	54.00%	54.00%			Veolia commenced their new waste collection service roll out which included a new recycling service, which will take time to embed across the borough. An on-going MBT Plant issues is also producing less tonnage to contribute to our performance. There is also a national downturn in recycling rates in the Essex region, particularly South of the County, which has also seen a significant decrease in recycling rates	Place Scrutiny

**Expected Outcome** Some slippage against target  
**Responsible OUs** Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	May 2016	130	200	1,300			Final quit data for May is unlikely to be available until the end of July 2016. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	May 2016	563	763	5,673			A series of public events across Southend are being delivered by Outreach Service mobile unit this month (June 2016), to coincide with the launch of the new integrated lifestyle service. In addition Public Health staff are supporting GP practices to target invites to the cohort of eligible patients.	People Scrutiny



## Section 2: 2016-2017 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

Generated on: 04 July 2016 15:39









**Performance Data Expected Outcome: At risk of missing target 2 On course to achieve target 15 Some slippage against target 11**













**Priority** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	May 2016	1282	1232	7389			Dipti Patel	Policy & Resources Scrutiny
CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]	Aim to Maximise	May 2016	N/A	66%	66%			Sharon Houlden	People Scrutiny
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]	Aim to Maximise	May 2016	53.8%	85%	85%			John O'Loughlin	People Scrutiny
CP 1.4	Rate of children subject to a Child Protection Plan per 10,000 (not including temps) [Monthly Snapshot]	Goldilocks	May 2016	47.1	45.7-52.3	45.7-52.3			John O'Loughlin	People Scrutiny
CP 1.5	Rate of Looked After Children per 10,000 [Monthly Snapshot]	Goldilocks	May 2016	69.9	57.7-68.3	57.7-68.3			John O'Loughlin	People Scrutiny

**Priority** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	May 2016	81	45	45			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	May 2016	98%	92%	92%			Dipti Patel	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	May 2016	N/A	54.00%	54.00%			Dipti Patel	Place Scrutiny

**Priority** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1 ∞	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]	Aim to Maximise	May 2016	82.9%	86%	86%			Sharon Houlden	People Scrutiny
CP 3.2	Delayed transfers of care from hospital for social care per 100,000 population (ASCOF 2C(2)) [Year to date average]	Aim to Minimise	May 2016	1.43	1.43	1.43			Sharon Houlden	People Scrutiny
CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]	Aim to Maximise	May 2016	27.88%	30%	30%			Sharon Houlden	People Scrutiny
CP 3.4	Proportion of adults with learning disabilities in paid employment [Monthly Snapshot]	Aim to Maximise	May 2016	10%	10%	10%			Sharon Houlden	People Scrutiny
CP 3.5	Number of Children Involved with Early Help Assessments (cumulative)	Aim to Maximise	May 2016	503	333	2,000			John O'Loughlin	People Scrutiny
CP 3.6	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	May 2016	677,814	666,667	4,000,000			Nick Harris	Place Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	May 2016	21	6	40	✓	↓	James Williams	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	May 2016	130	200	1,300	⚠	↓	Liesel Park	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	May 2016	563	763	5,673	⚠	↓	Margaret Gray	People Scrutiny

**Priority** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported. • Ensure continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]	Aim to Maximise	May 2016	18.50%	18.70%	97.20%	⚠	↓	Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]	Aim to Maximise	May 2016	18.30%	18.70%	97.80%	⚠	↓	Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	May 2016	88.88%	79.00%	79.00%	✓	↓	Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	May 2016	95.77%	84.00%	84.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	May 2016	97.61%	90.00%	90.00%	✓	↑	Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due [Monthly Snapshot]	Aim to Minimise	May 2016	1.46%	1.7%	1.7%	✓	↓	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	The % of children in good or outstanding Schools [Monthly Snapshot]	Aim to Maximise	May 2016	85.1%	75%	75%	✓	↑	Brin Martin	People Scrutiny


**Priority** • Work with & listen to our communities & partners to achieve better outcomes for all. • Enable communities to be self-sufficient & foster pride in the town. • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

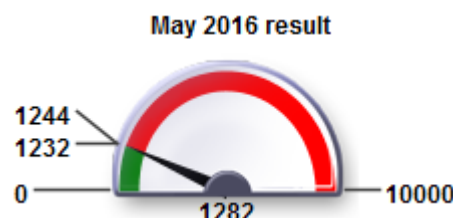
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2016/17	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	May 2016	1,254	2,167	13,000	✓	↓	Nick Harris	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	May 2016	88.74%	80.00%	80.00%	✓	↓	Nick Corrigan	Policy & Resources Scrutiny
CP 5.3	Number of payments made online [Cumulative]	Aim to Maximise	May 2016	11,460	8,333	50,000	✓	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	May 2016	1.15	1.10	7.20	⚠	↓	Joanna Ruffle	Policy & Resources Scrutiny

### Section 3: Detail of indicators rated Red or Amber

**Priority** • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

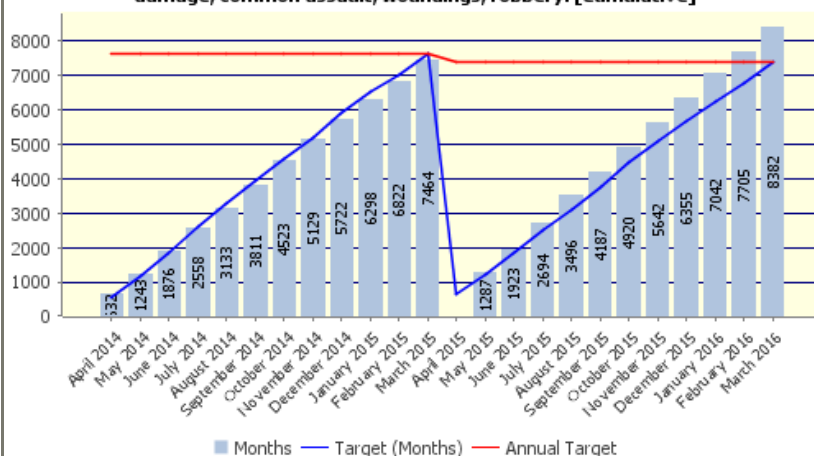
Expected Outcome: Some slippage against target 4

CP 1.1	<b>Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Dipti Patel</b>		
<b>Year Introduced</b>	2007		




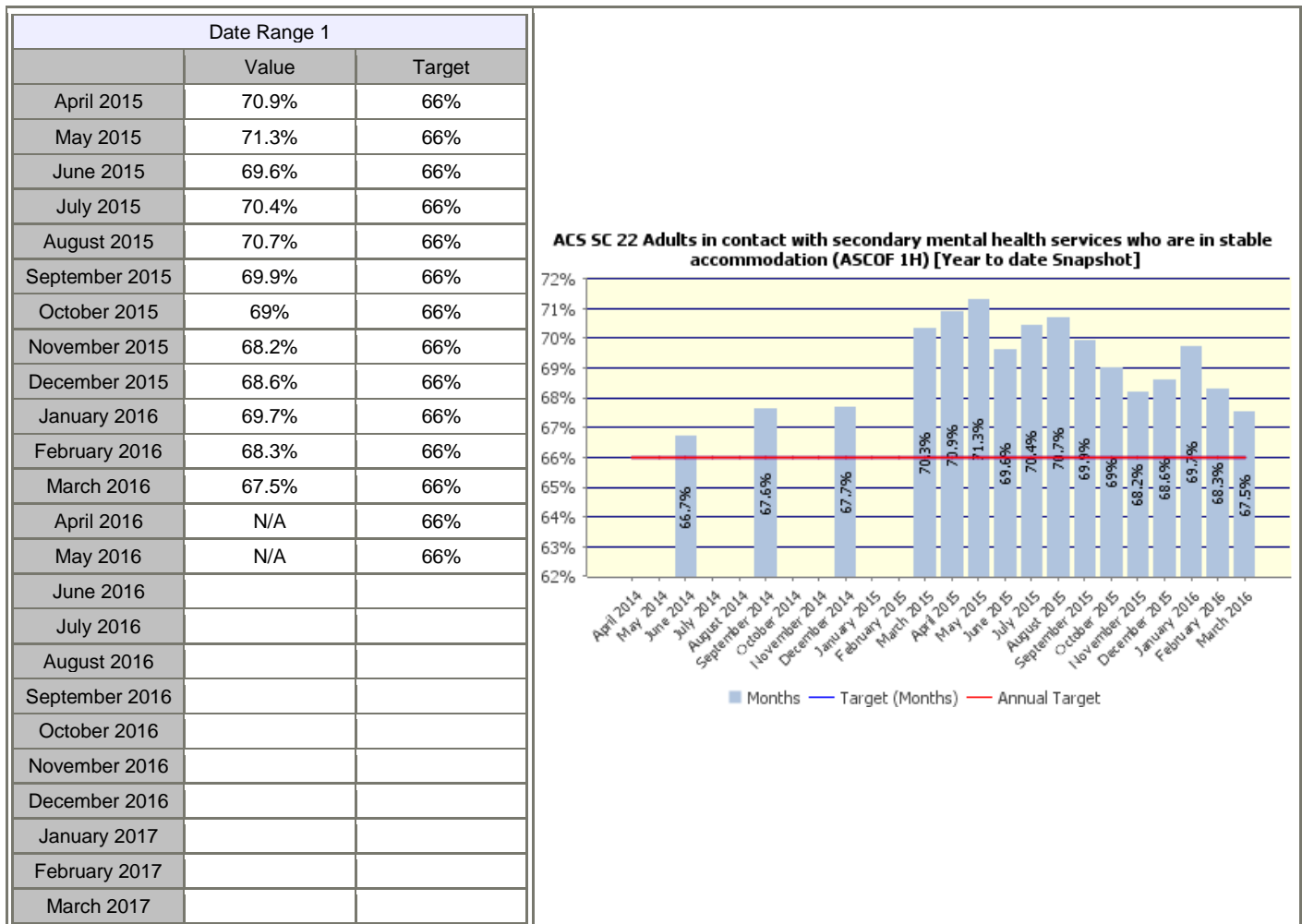
Date Range 1		
	Value	Target
April 2015	N/A	626
May 2015	1287	1231
June 2015	1923	1857
July 2015	2694	2532
August 2015	3496	3102
September 2015	4187	3773
October 2015	4920	4478
November 2015	5642	5078
December 2015	6355	5665
January 2016	7042	6235
February 2016	7705	6754
March 2016	8382	7389
April 2016	623	626
May 2016	1282	1232
June 2016		1847
July 2016		2463
August 2016		3079
September 2016		3695
October 2016		4310
November 2016		4926
December 2016		5542
January 2017		6158
February 2017		6773
March 2017		7389

**1415PLACE PP1 I1 Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]**




Southend Community Safety Partnership have progressed a number of key recommendations from the 16/17 Strategic Intelligence Assessment. This includes a multiagency focus on certain key high crime areas such as York Road (Operation Stonegate), a review of crimes that are causing concern ( violent crime), and improved strategic and operational links between the three key strategic partnership boards in Southend ( the CSP, the LCSB and the Health and Well Being Board). The development of the Community Safety Hub within Southend Police Station will enhance partnership approaches to tackling crime and ASB and improve communications.

CP 1.2	Adults in contact with secondary mental health services who are in stable accommodation (ASCOF 1H) [Year to date Snapshot]			May 2016 result N/A
Expected Outcome		Format	Aim to Maximise	
Managed By	Sharon Houlden			
Year Introduced	2013			



SEPT have not provided any data. We are continuing to work with SEPT to resolve the data flow issues.

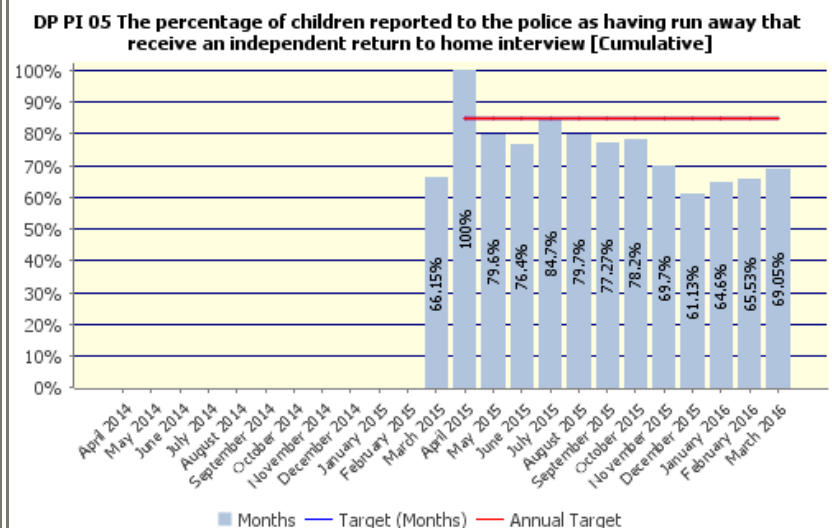
CP 1.3	The percentage of children reported to the police as having run away that receive an independent return to home interview [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2013		

May 2016 result


Performance Level	Percentage Range
Red	0% - 76.5%
Yellow	76.5% - 80.75%
Green	80.75% - 100%

0% 53.8% 100%

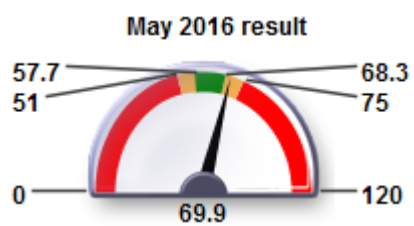
Date Range 1		
	Value	Target
April 2015	100%	85%
May 2015	79.6%	85%
June 2015	76.4%	85%
July 2015	84.7%	85%
August 2015	79.7%	85%
September 2015	77.27%	85%
October 2015	78.2%	85%
November 2015	69.7%	85%
December 2015	61.13%	85%
January 2016	64.6%	85%
February 2016	65.53%	85%
March 2016	69.05%	85%
April 2016	N/A	85%
May 2016	53.8%	85%
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		



For May 2016 the figure of 53.8% is made up of 77 successful visits, 47 unsuccessful visits (visits refused by the child/young person or the young person wasn't seen during the visit) and 19 outstanding visits, 87% of children have been offered a return to home interview. During June new processes and improved management oversight have been implemented which will streamline the business process and will result in improved performance over the coming months. As at late June the percentage of successful visits is 54.6%, with 90.2% of children being offered a return to home interview.

CP 1.5	Rate of Looked After Children per 10,000 [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced			

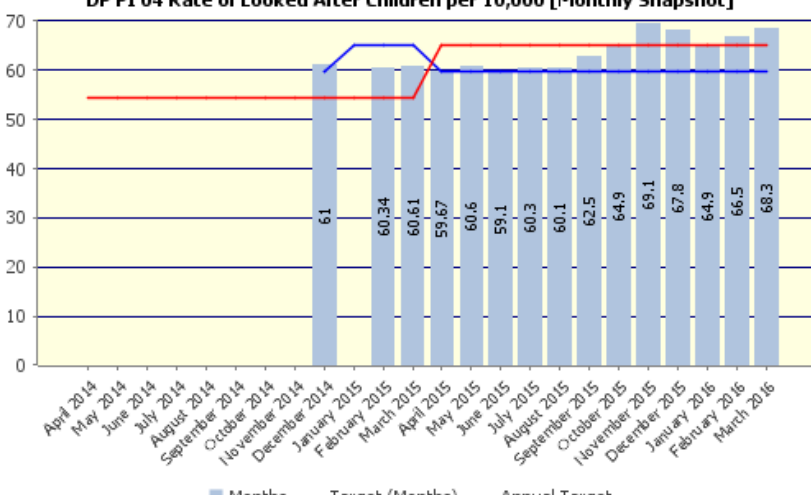
May 2016 result



57.7	68.3
51	75
0	120

Date Range 1		
	Value	Target
April 2015	59.67	59.7
May 2015	60.6	59.7
June 2015	59.1	59.7
July 2015	60.3	59.7
August 2015	60.1	59.7
September 2015	62.5	59.7
October 2015	64.9	59.7
November 2015	69.1	59.7
December 2015	67.8	59.7
January 2016	64.9	59.7
February 2016	66.5	59.7
March 2016	68.3	59.7
April 2016	69.6	57.7-68.3
May 2016	69.9	57.7-68.3
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

DP PI 04 Rate of Looked After Children per 10,000 [Monthly Snapshot]




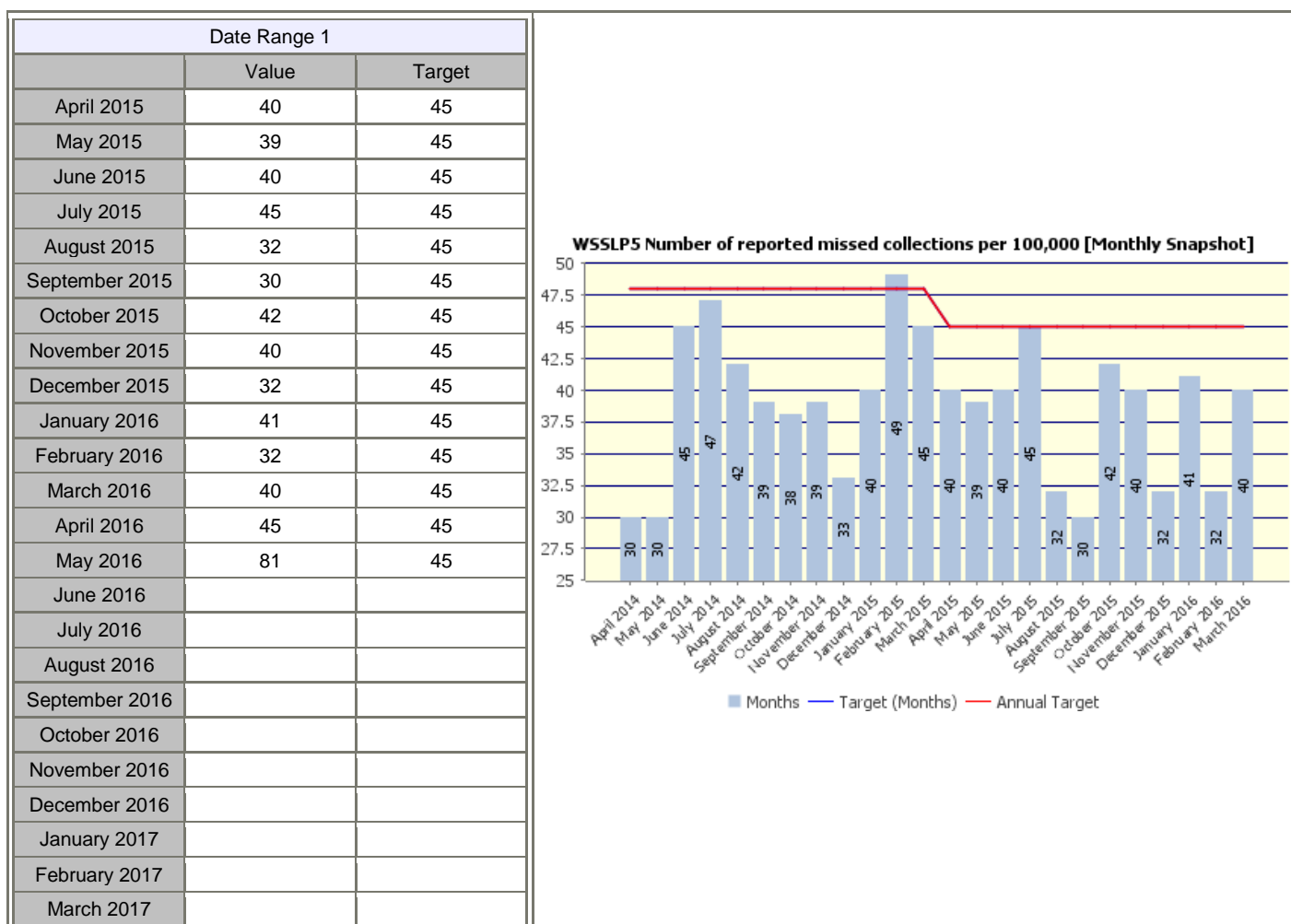
■ Months — Target (Months) — Annual Target

There is some slippage against target as the rate of Looked After Children is slightly higher than target. We expect a sibling group of 5 to leave care via adoption which will improve performance during the year.




**Priority** • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.  
**Expected Outcome:** At risk of missing target 1 Some slippage against target 1

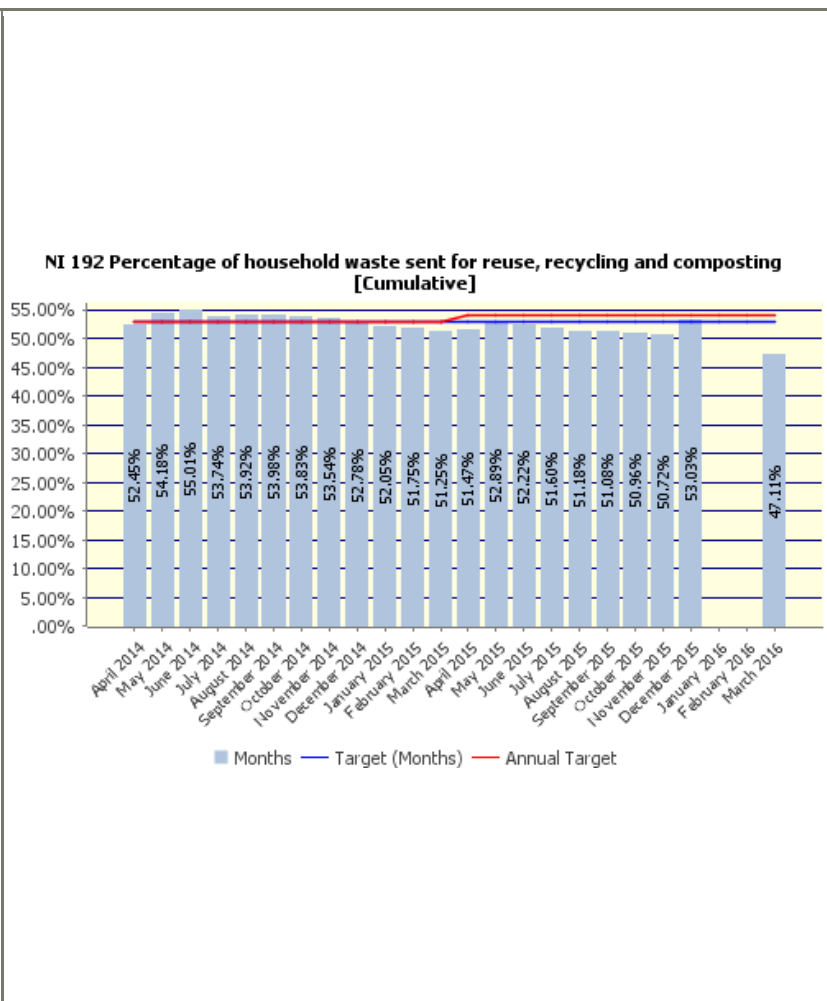
CP 2.1	<b>Number of reported missed collections per 100,000 [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	<b>Dipti Patel</b>		
<b>Year Introduced</b>			



There has been significant disruption due to the changes related to recycling and waste services. This has led to a higher number of reported missed collections for the period.

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			May 2016 result N/A
Expected Outcome		Format	Aim to Maximise	
Managed By	Dipti Patel			
Year Introduced	2008			


Date Range 1		
	Value	Target
April 2015	51.47%	53.00%
May 2015	52.89%	53.00%
June 2015	52.22%	53.00%
July 2015	51.60%	53.00%
August 2015	51.18%	53.00%
September 2015	51.08%	53.00%
October 2015	50.96%	53.00%
November 2015	50.72%	53.00%
December 2015	53.03%	53.00%
January 2016		53.00%
February 2016		53.00%
March 2016	47.11%	53.00%
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

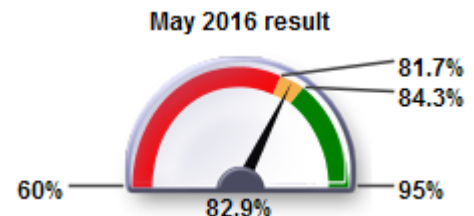


Veolia commenced their new waste collection service roll out which included a new recycling service, which will take time to embed across the borough. An on-going MBT Plant issues is also producing less tonnage to contribute to our performance. There is also a national downturn in recycling rates in the Essex region, particularly South of the County, which has also seen a significant decrease in recycling rates

**Priority** • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

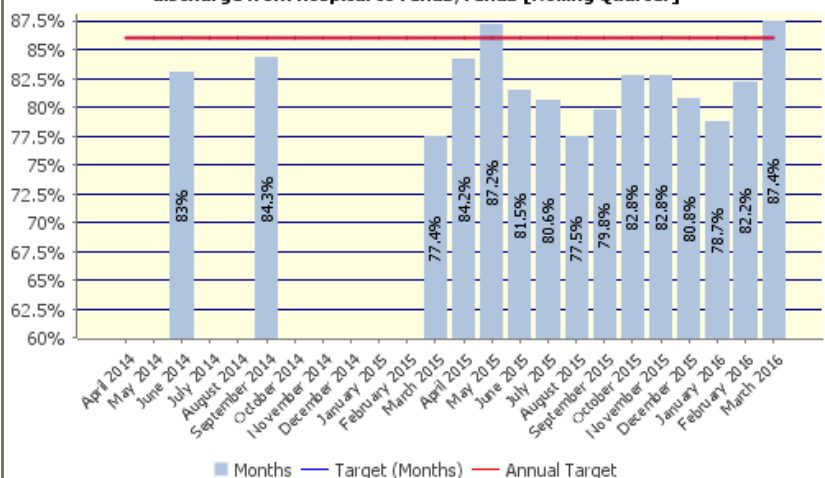
Expected Outcome: At risk of missing target 1 Some slippage against target 3

CP 3.1	<b>Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Sharon Houlden</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2015	84.2%	86%
May 2015	87.2%	86%
June 2015	81.5%	86%
July 2015	80.6%	86%
August 2015	77.5%	86%
September 2015	79.8%	86%
October 2015	82.8%	86%
November 2015	82.8%	86%
December 2015	80.8%	86%
January 2016	78.7%	86%
February 2016	82.2%	86%
March 2016	87.4%	86%
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016		
July 2016		
August 2016		
September 2016		
October 2016		
November 2016		
December 2016		
January 2017		
February 2017		
March 2017		

**ACS SC 12 Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Rolling Quarter]**




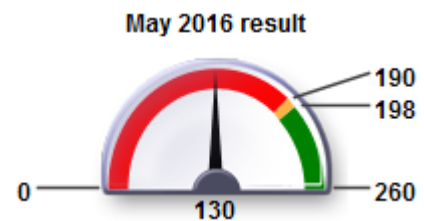
May 2016: for the period Dec-Feb which is reported 91 days later in May, 76 people started reablement, of which 63 were at home 91 days later which is 82.9%.

CP 3.3	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]			<p>May 2016 result</p> <p>29.4% 27.9% 10% 27.88% 60%</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Sharon Houlden			
Year Introduced				

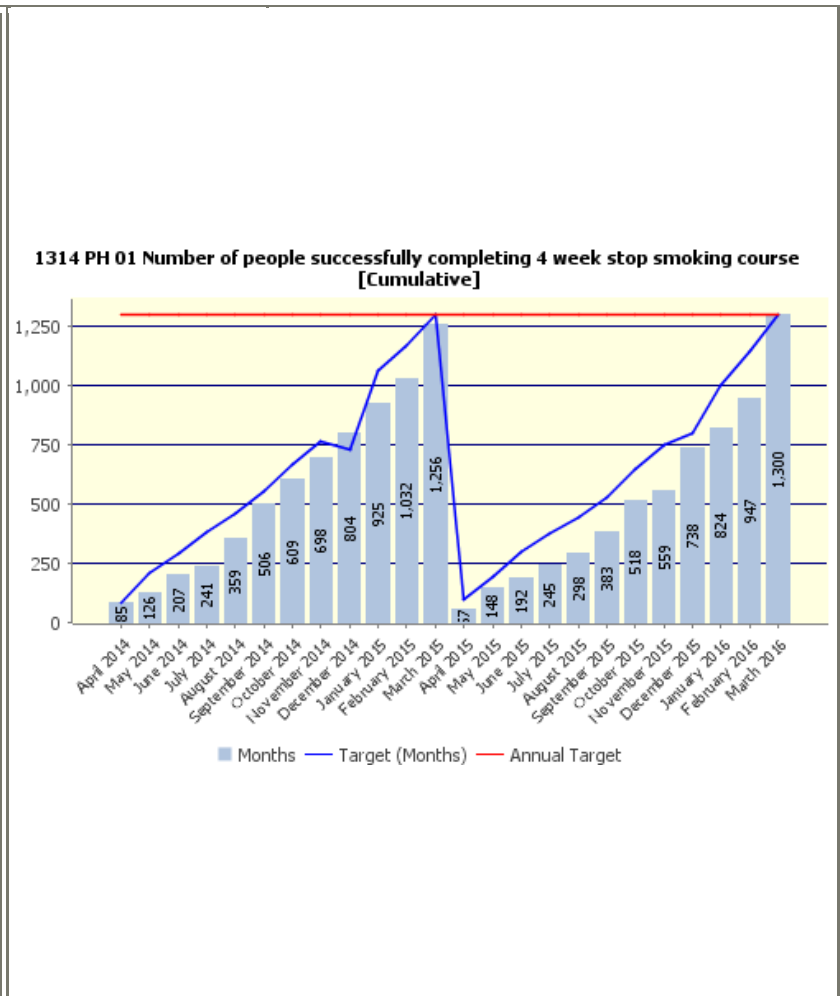
Date Range 1			<p><b>ACS SC 09a The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [Year to date Snapshot]</b></p> <p>Months — Target (Months) — Annual Target</p>	
	Value	Target		
April 2015	28.6%	30%	30.99%	28.6%
May 2015				
June 2015				
July 2015				
August 2015				
September 2015				
October 2015				
November 2015				
December 2015				
January 2016				
February 2016	N/A			
March 2016	N/A			
April 2016	28.6%	30%		
May 2016	27.88%	30%		
June 2016				
July 2016				
August 2016				
September 2016				
October 2016				
November 2016				
December 2016				
January 2017				
February 2017				
March 2017				

May update- calculation is 551 direct payments divided by 1976 clients - 27.88%- this is still early reporting but is being discussed at the Adults Performance Meetings to ensure that direct payments are being used as often as possible where relevant.


CP 3.8	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Liesel Park</b>		
<b>Year Introduced</b>			

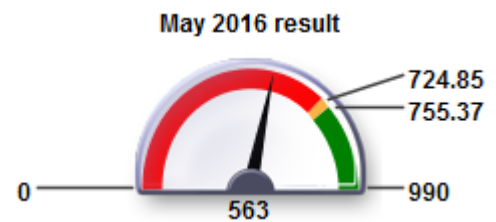


Date Range 1		
	Value	Target
April 2015	57	100
May 2015	148	200
June 2015	192	300
July 2015	245	380
August 2015	298	450
September 2015	383	530
October 2015	518	650
November 2015	559	750
December 2015	738	800
January 2016	824	1,000
February 2016	947	1,150
March 2016	1,300	1,300
April 2016	85	100
May 2016	130	200
June 2016		300
July 2016		380
August 2016		450
September 2016		530
October 2016		650
November 2016		750
December 2016		800
January 2017		1,000
February 2017		1,150
March 2017		1,300



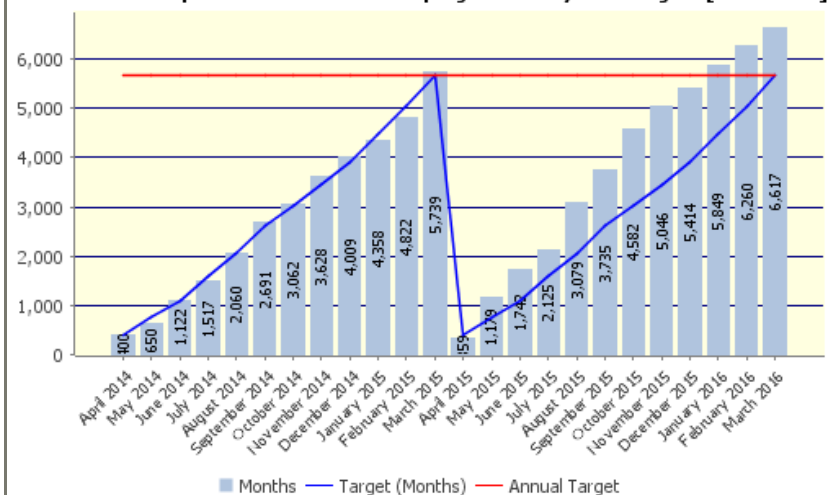
Final quit data for May is unlikely to be available until the end of July 2016. Department of Health guidelines state that successful quits can be registered up to 42 days after a quit date is set.

CP 3.9	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>			



Date Range 1		
	Value	Target
April 2015	359	406
May 2015	1,179	763
June 2015	1,742	1,120
July 2015	2,125	1,592
August 2015	3,079	2,064
September 2015	3,735	2,632
October 2015	4,582	3,038
November 2015	5,046	3,443
December 2015	5,414	3,914
January 2016	5,849	4,482
February 2016	6,260	5,050
March 2016	6,617	5,673
April 2016	226	406
May 2016	563	763
June 2016		1,120
July 2016		1,592
August 2016		2,064
September 2016		2,632
October 2016		3,038
November 2016		3,443
December 2016		3,914
January 2017		4,482
February 2017		5,050
March 2017		5,673

**1314 PH 03 Take up of the NHS Health Check programme - by those eligible [Cumulative]**

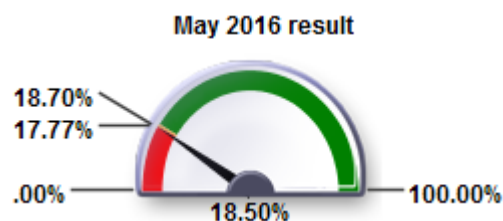


A series of public events across Southend are being delivered by Outreach Service mobile unit this month (June 2016), to coincide with the launch of the new integrated lifestyle service. In addition Public Health staff are supporting GP practices to target invites to the cohort of eligible patients.

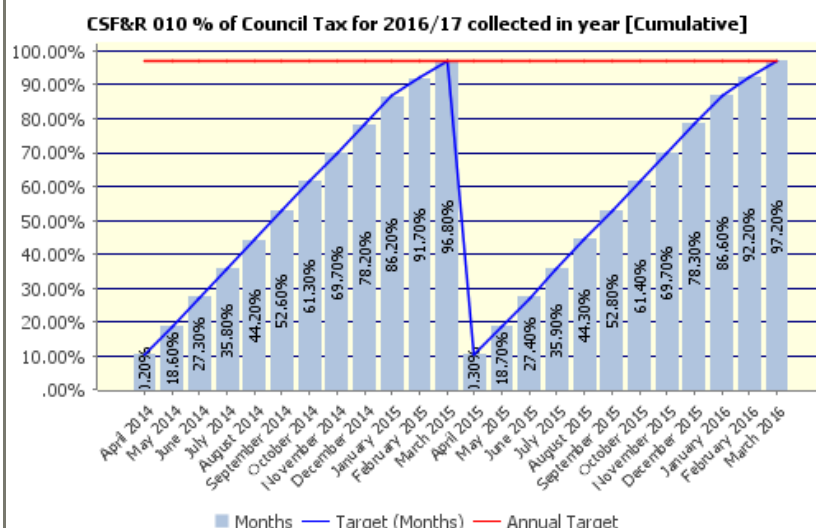
**Priority** • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported. • Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: Some slippage against target 2

CP 4.3	% of Council Tax for 2016/17 collected in year [Cumulative]		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Joe Chesterton</b>		
<b>Year Introduced</b>	2000		



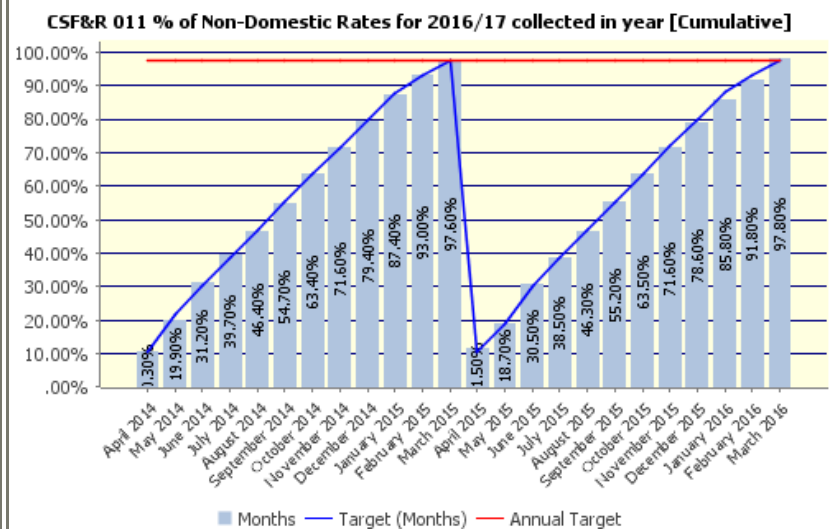
Date Range 1		
	Value	Target
April 2015	10.30%	10.20%
May 2015	18.70%	18.50%
June 2015	27.40%	27.20%
July 2015	35.90%	35.80%
August 2015	44.30%	44.40%
September 2015	52.80%	52.60%
October 2015	61.40%	61.40%
November 2015	69.70%	69.80%
December 2015	78.30%	78.40%
January 2016	86.60%	86.80%
February 2016	92.20%	92.40%
March 2016	97.20%	97.00%
April 2016	10.10%	10.30%
May 2016	18.50%	18.70%
June 2016		27.40%
July 2016		35.90%
August 2016		44.30%
September 2016		52.80%
October 2016		61.40%
November 2016		69.70%
December 2016		78.30%
January 2017		86.80%
February 2017		92.20%
March 2017		97.20%



Although collection is slightly down against target as at the end of May, it is early in the financial year and at this stage there is no need for concern as targeted recovery is now underway to increase collection over the remaining months of the year to reach the end of year target.

CP 4.4	% of Non-Domestic Rates for 2016/17 collected in year [Cumulative]			<p>May 2016 result</p> <p>18.70% 17.77% .00% 18.30% 100.00%</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Joe Chesterton			
Year Introduced	2000			

Date Range 1		
	Value	Target
April 2015	11.50%	10.30%
May 2015	18.70%	18.70%
June 2015	30.50%	30.40%
July 2015	38.50%	38.70%
August 2015	46.30%	46.80%
September 2015	55.20%	55.10%
October 2015	63.50%	63.50%
November 2015	71.60%	71.70%
December 2015	78.60%	79.80%
January 2016	85.80%	88.00%
February 2016	91.80%	93.00%
March 2016	97.80%	97.60%
April 2016	10.30%	11.30%
May 2016	18.30%	18.70%
June 2016		30.50%
July 2016		38.50%
August 2016		46.30%
September 2016		55.20%
October 2016		63.50%
November 2016		71.60%
December 2016		78.60%
January 2017		85.80%
February 2017		91.80%
March 2017		97.80%



Although collection is slightly down against target as at the end of May, it is early in the financial year and at this stage there is no need for concern as targeted recovery is now underway to increase collection over the remaining months of the year to reach the end of year target.



**Priority** •Work with & listen to our communities & partners to achieve better outcomes for all •Enable communities to be self-sufficient & foster pride in the town •Promote & lead an entrepreneurial, creative & innovative approach to the development of our town

Expected Outcome: Some slippage against target 1

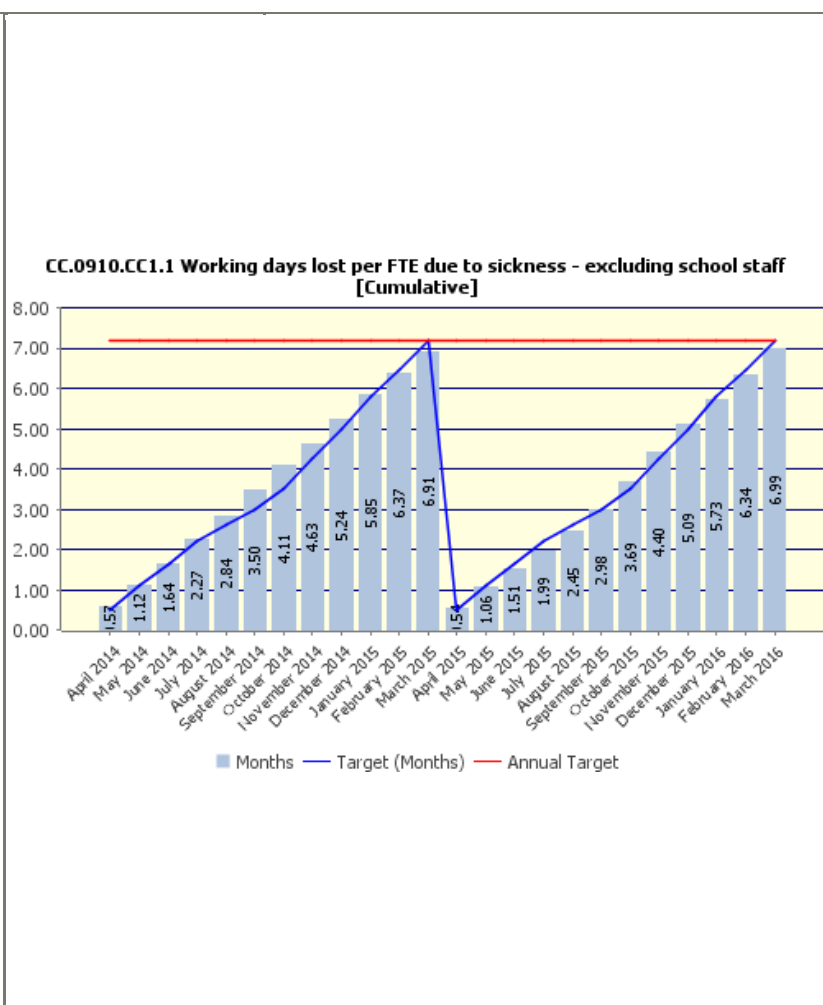
CP 5.4	<b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise

<b>Managed By</b>	<b>Joanna Ruffle</b>
<b>Year Introduced</b>	2009

May 2016 result



Date Range 1		
	Value	Target
April 2015	0.54	0.51
May 2015	1.06	1.10
June 2015	1.51	1.65
July 2015	1.99	2.21
August 2015	2.45	2.61
September 2015	2.98	3.01
October 2015	3.69	3.51
November 2015	4.40	4.25
December 2015	5.09	4.97
January 2016	5.73	5.80
February 2016	6.34	6.47
March 2016	6.99	7.20
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016		1.65
July 2016		2.21
August 2016		2.61
September 2016		3.01
October 2016		3.51
November 2016		4.25
December 2016		4.97
January 2017		5.80
February 2017		6.47
March 2017		7.20



The council was below target for the month of May 2016, and slightly above the cumulative target for year to date. HR are continuing to work with managers and Occupational Health to reduce the time taken to refer employees to Occupational health in order to manage absence and return to work effectively thereby reducing sickness levels.



# **Revenue Budget Monitoring 2016/17**

## **Period 2**

**as at 31 May 2016  
Portfolio Summary**

## Contents

Commentary	2
General Fund Summary Forecast	5
Portfolio	
Leader	6
Culture, Tourism and the Economy	8
Corporate and Community Support Services	10
Housing, Planning & Public Protection Services	14
Children & Learning	16
Health & Adult Social Care	19
Transport, Waste & Cleansing	21
Technology	23
Housing Revenue Account Summary Forecast	25

## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2016/17, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 May 2016.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2016. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of May, corporate savings of £200,000 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by directors.

## 2. Overall Budget Performance – General Fund

A variation to the overall Council budget of a £980,000 overspend is being forecast for the Council overall as measured against the latest budget. Within this position there is a projected overspend of £988,000 in Council departmental spending. This position reflects the budget pressures some services are reporting as shown in the detail in section 3 below on service variances.

**General Fund Portfolio Forecast Comparison 2016/17  
at 31 May 2016 - Period 2**

<b>Portfolio</b>	<b>Latest Budget 2016/17 £000</b>	<b>Projected Outturn 2016/17 £000</b>	<b>May Forecast Variance £000</b>
Health & Adult Social Care	40,912	41,252	340
Children & Learning	31,028	31,558	530
Leader	3,419	3,419	-
Culture, Tourism and the Economy	14,261	14,261	-
Corporate and Community Support Services	2,998	3,108	110
Transport, Waste & Cleansing	23,127	23,127	-
Housing, Planning & Public Protection Services	10,757	10,757	-
Total Portfolio	126,502	127,482	980
Non-Service Areas	(3,406)	(4,386)	(980)
<b>Net Expenditure / (Income)</b>	<b>123,096</b>	<b>123,096</b>	<b>0</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

### 3. Service Variances - £980,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<b><u>Leader</u></b>			
	0	0	0
<b><u>Culture, Tourism and the Economy</u></b>			
	0	0	0
<b><u>Corporate and Community Support</u></b>			
Overtime and Agency Costs in the Benefits Admin Team	100		
Additional costs in Electoral Registrations as a result of 2 Elections and 1 Referendum	10		
	110	0	110
<b><u>Housing, Planning &amp; Public Protection Services</u></b>			
	0	0	0
<b><u>Children and Learning</u></b>			
Children's Placements - high cost children with disabilities, and cost of direct payments	30		
Children's Placements - forecast for current cohort of looked after children	270		
Additional spend on qualified social workers	100		
Legal charges for children in care - high case load	80		
Forecast on current in-house fostering placements and impact of Home to School Education Transport	100	(50)	
	580	(50)	530
<b><u>Health and Adult Social Care</u></b>			
People with a Learning Disability - Lower than estimated residential care placements and direct payments		(183)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payments and supported	625		
Older People - Reduced residential care packages partly offset by higher than estimated homecare and direct payment		(220)	
Physical and Sensory Impairment - Higher than estimated residential care placements	83		
Pressure against budgeted vacancy levels	35		
	743	(403)	340
<b><u>Transport, Waste &amp; Cleansing</u></b>			
	0	0	0
<b><u>Technology</u></b>			
	0	0	0
<b>Total</b>	<b>1,433</b>	<b>(453)</b>	<b>980</b>

#### **4. Appropriations to / from Earmarked Reserves**

Net appropriations from Earmarked Reserves totalling £3,874,000 were agreed by Council when setting the 2016/17 budget in February 2016. The current outturn position allows for further in-year net appropriations from reserves, totalling £1,081,000. Total net appropriations from reserves for 2016/17 will therefore equal £4,955,000.

- £101,000 from the Business Transformation Reserve to enable the progression of various projects.
- £980,000 appropriation from reserves at the year end.  
£1,081,000

#### **5. Revenue Contributions to Capital Outlay (RCCO)**

The original budget for 2016/17 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £6,472,000.

#### **6. Performance against Budget savings targets for 2015/16**

As part of setting the Council budget for 2016/17, a schedule of Departmental and Corporate savings was approved totalling £10.086 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A full detailed breakdown of progress for all savings will be reported as part of the next budget monitoring report.

#### **7. Overall Budget Performance – Housing Revenue Account (HRA)**

The HRA budget was approved by Council on 25<sup>th</sup> February 2016 and anticipated that £2,287,000 would be appropriated to earmarked reserves in 2016/17.

The closing HRA balance as at 31<sup>st</sup> March 2016 was £3,502,000.

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
Leader	4,828	(1,409)	3,419	0	3,419	3,419	0	(205)	(279)	(74)
Culture, Tourism and the Economy	17,439	(3,178)	14,261	0	14,261	14,261	0	2,133	2,368	235
Corporate and Community Support Services	127,563	(124,613)	2,950	48	2,998	3,108	110	449	409	(40)
Housing, Planning & Public Protection Services	13,689	(2,942)	10,747	10	10,757	10,757	0	1,626	1,602	(24)
Children & Learning	116,234	(85,464)	30,770	258	31,028	31,558	530	4,468	4,658	190
Health & Adult Social Care	76,004	(35,092)	40,912	0	40,912	41,252	340	6,802	6,929	127
Transport, Waste & Cleansing	34,882	(11,755)	23,127	0	23,127	23,127	0	3,620	3,677	57
Technology	5,858	(5,748)	110	0	110	110	0	18	(10)	(28)
<b>Portfolio Net Expenditure</b>	<b>396,497</b>	<b>(270,201)</b>	<b>126,296</b>	<b>316</b>	<b>126,612</b>	<b>127,592</b>	<b>980</b>	<b>18,911</b>	<b>19,354</b>	<b>443</b>
Reversal of Depreciation	(21,711)	3,069	(18,642)	0	(18,642)	(18,642)	0	(3,107)	0	3,107
Levies	585	0	585	0	585	585	0	89	88	(1)
Financing Costs	20,408	(4,621)	15,787	0	15,787	15,787	0	675	582	(93)
Contingency	5,816	0	5,816	(415)	5,401	5,401	0	471	0	(471)
Pensions Upfront Funding	(4,782)	0	(4,782)	0	(4,782)	(4,782)	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	(1)	(1)
<b>Sub Total</b>	<b>316</b>	<b>(1,552)</b>	<b>(1,236)</b>	<b>(415)</b>	<b>(1,651)</b>	<b>(1,651)</b>	<b>0</b>	<b>(1,872)</b>	<b>669</b>	<b>2,541</b>
<b>Net Operating Expenditure</b>	<b>396,813</b>	<b>(271,753)</b>	<b>125,060</b>	<b>(99)</b>	<b>124,961</b>	<b>125,941</b>	<b>980</b>	<b>17,039</b>	<b>20,023</b>	<b>2,984</b>
General Grants	0	(4,252)	(4,252)	0	(4,252)	(4,252)	0	(406)	(658)	(252)
Corporate Savings	(200)	0	(200)	200	0	0	0	0	0	0
Revenue Contribution to Capital	6,472	0	6,472	0	6,472	6,472	0	1,079	0	(1,079)
Contribution to / (from) Earmarked Reserves	(3,874)	0	(3,874)	(101)	(3,975)	(4,955)	(980)	(646)	0	646
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
<b>Net Expenditure / (Income)</b>	<b>399,211</b>	<b>(276,005)</b>	<b>123,206</b>	<b>0</b>	<b>123,206</b>	<b>123,206</b>	<b>0</b>	<b>17,066</b>	<b>19,365</b>	<b>2,299</b>

<b>Use of General Reserves</b>						
Balance as at 1 April 2015			11,000		11,000	0
Use in Year			0	0	0	0
<b>Balance as at 31 March 2016</b>			<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>0</b>



**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Leader**  
**Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Corporate and Non Distributable Costs	3,760	(177)	3,583	0	3,583	3,583	0	(200)	(292)	(92)
b Corporate Subscriptions	73	0	73	0	73	73	0	12	5	(7)
c Emergency Planning	99	0	99	0	99	99	0	17	25	8
d Strategy & Performance	833	(885)	(52)	0	(52)	(52)	0	(34)	(44)	(10)
e Programme Office	63	(347)	(284)	0	(284)	(284)	0	0	27	27
<b>Total Net Budget for Portfolio</b>	<b>4,828</b>	<b>(1,409)</b>	<b>3,419</b>	<b>0</b>	<b>3,419</b>	<b>3,419</b>	<b>0</b>	<b>(205)</b>	<b>(279)</b>	<b>(74)</b>

31

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0

0

0

0

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Leader  
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a.	Current underspend on Corporate Initiatives and Pension Backfunding which due to the ad-hoc and high value nature of expenditure are not possible to accurately profile the budget
b.	
c.	
d.	Employee costs
e.	Staffing costs formerly attributed to the Programme Office to be transferred to Queensway, Capital and IT budgets

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Culture, Tourism and the Economy  
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	706	(364)	342	0	342	342	0	27	49	22
b Amenity Services Organisation	2,964	(386)	2,578	182	2,760	2,760	0	459	694	235
c Culture Management	104	(6)	98	0	98	98	0	16	14	(2)
d Library Service	3,789	(390)	3,399	0	3,399	3,399	0	503	571	68
e Museums And Art Gallery	1,303	(67)	1,236	0	1,236	1,236	0	195	194	(1)
f Parks And Amenities Management	2,736	(667)	2,069	(182)	1,887	1,887	0	276	203	(73)
g Sports Development	179	(45)	134	0	134	134	0	23	19	(4)
h Sport and Leisure Facilities	627	(144)	483	0	483	483	0	69	66	(3)
i Southend Theatres	575	(17)	558	0	558	558	0	110	104	(6)
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	3,410	(999)	2,411	0	2,411	2,411	0	261	263	2
k Tourism	267	(11)	256	0	256	256	0	44	68	24
l Economic Development	363	0	363	0	363	363	0	60	20	(40)
m Town Centre	211	(58)	153	0	153	153	0	60	50	(10)
n Climate Change	205	(24)	181	0	181	181	0	30	53	23
<b>Total Net Budget for Portfolio</b>	<b>17,439</b>	<b>(3,178)</b>	<b>14,261</b>	<b>0</b>	<b>14,261</b>	<b>14,261</b>	<b>0</b>	<b>2,133</b>	<b>2,368</b>	<b>235</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0  
0  
0  
0

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Culture, Tourism and the Economy  
Portfolio Holder - Cllr A Holland**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	Grant income due to be received.
b.	Budget to be increased and realigned as a result of the new Southend area contract works. Materials purchased in advance to create a stock base and seasonal staff costs high in peak season.
c.	
d.	Facilities Management costs.
e.	
f.	Budget to be realigned with Grounds Maintenance as a result of the ISS contract now being managed in-house. Outdoor sports income and golf income yet to be received.
g.	
h.	
i.	
j.	
k.	
l.	Underspend on Careers & Enterprise to date.
m.	
n.	

34

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Corporate and Community Support**  
**Portfolio Holder - Cllr A Moring**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Cemeteries and Crematorium	1,436	(2,198)	(762)	(100)	(862)	(862)	0	(162)	(133)	29
b Customer Services Centre	1,913	(1,946)	(33)	767	734	734	0	122	83	(39)
c Council Tax Benefit	0	0	0	0	0	0	0	0	(25)	(25)
d Dial A Ride	117	(19)	98	31	129	129	0	21	19	(2)
e Support to Mayor	218	0	218	0	218	218	0	42	35	(7)
Housing Benefit and Council Tax Benefit Admin	2,677	(1,195)	1,482	0	1,482	1,582	100	247	367	120
g Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	(259)	(179)	80
h Registration of Births Deaths and Marriages	459	(364)	95	(325)	(230)	(230)	0	(38)	(54)	(16)
i Partnership Team	317	0	317	0	317	317	0	52	51	(1)
j Support To Voluntary Sector	802	0	802	0	802	802	0	133	130	(3)
k Human Resources	2,208	(2,239)	(31)	0	(31)	(31)	0	(6)	(7)	(1)
l People & Organisational Development	532	(527)	5	0	5	5	0	1	12	11
m Tickfield Training Centre	386	(383)	3	0	3	3	0	(5)	5	10
n Transport Management	227	(240)	(13)	(118)	(131)	(131)	0	(22)	(28)	(6)
o Vehicle Fleet	720	(741)	(21)	(37)	(58)	(58)	0	(11)	(6)	5
p Accounts Payable	257	(256)	1	0	1	1	0	1	(5)	(6)
q Accounts Receivable	340	(351)	(11)	0	(11)	(11)	0	(2)	(2)	0
r Accountancy	2,727	(2,742)	(15)	0	(15)	(15)	0	24	(38)	(62)
s Asset Management	438	(434)	4	0	4	4	0	0	(9)	(9)
t Internal Audit & Corporate Fraud	948	(940)	8	0	8	8	0	2	(39)	(41)
u Buildings Management	2,909	(2,843)	66	153	219	219	0	(27)	(19)	8
v Administration & Support	530	(526)	4	(371)	(367)	(367)	0	(61)	(53)	8
w Community Centres and Club 60	54	(1)	53	0	53	53	0	7	7	0
x Corporate and Industrial Estates	794	(2,539)	(1,745)	0	(1,745)	(1,745)	0	(293)	(297)	(4)
y Council Tax Admin	1,355	(481)	874	0	874	874	0	146	95	(51)
z Democratic Services Support	430	0	430	0	430	430	0	72	69	(3)
aa Department of Corporate Services	1,212	(1,113)	99	0	99	99	0	17	6	(11)
ab Elections and Electoral Registration	409	0	409	25	434	444	10	96	101	5
ac Insurance	185	(243)	(58)	0	(58)	(58)	0	31	28	(3)
ad Local Land Charges	279	(318)	(39)	0	(39)	(39)	0	(7)	(22)	(15)
ae Legal Services	1,173	(1,237)	(64)	0	(64)	(64)	0	(11)	(8)	3

af Non Domestic Rates Collection	347	(304)	43	0	43	43	0	46	30	(16)
ag Corporate Procurement	756	(748)	8	23	31	31	0	11	11	0
ah Property Management & Maintenance	749	(635)	114	0	114	114	0	166	177	11
ai Member Expenses	712	0	712	0	712	712	0	116	107	(9)
<b>Total Net Budget for Portfolio</b>	<b>127,563</b>	<b>(124,613)</b>	<b>2,950</b>	<b>48</b>	<b>2,998</b>	<b>3,108</b>	<b>110</b>	<b>449</b>	<b>409</b>	<b>(40)</b>

Virements

£000

Transfer from earmarked reserves	48
Allocation from Contingency	0
In year virements	0
	<u>48</u>

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Corporate and Community Support  
Portfolio Holder - Cllr A Moring**

37

Forecast Outturn Variance	Year to Date Variance
a.	Income is currently less than the profiled budget
b.	Vacancies
c.	Overpayments relating to previous years
d.	
e.	
f. Forecast overspend on Agency costs	
g.	Profiled expenditure does not match actual
h.	Higher income than profiled budget in the summer period due to a greater number of weddings
i.	
j.	
k.	
l.	3rd party Training costs currently exceeding profiled budgets
m.	The income profiled to be received by Period 2 is higher than actual received
n.	
o.	
p.	
q.	
r.	Vacancies
s.	
t.	Vacancies
u.	

Forecast Outturn Variance	Year to Date Variance
v.	
w.	
x.	
y.	More court costs relating to Council Tax have been raised than anticipated although this is likely to result in a high provision for Bad Debt at the end of the year.
z.	
aa.	Partly offsetting the overspend in Programme Office staffing costs
ab.	
ac.	
ad.	Higher income than profiled
ae.	
af.	
ag.	
ah.	
ai.	



**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Housing, Planning & Public Protection Services**  
**Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Strategy & Planning for Housing	256	(255)	1	0	1	1	0	0	0	0
b Private Sector Housing	4,139	(587)	3,552	10	3,562	3,562	0	597	596	(1)
c Housing Needs & Homelessness	1,276	(514)	762	0	762	762	0	127	120	(7)
d Supporting People	3,456	0	3,456	0	3,456	3,456	0	575	575	0
e Queensway Regeneration Project	0	0	0	0	0	0	0	0	6	6
f Closed Circuit Television	517	(32)	485	0	485	485	0	78	83	5
g Community Safety	251	(32)	219	0	219	219	0	33	39	6
h Building Control	732	(397)	335	0	335	335	0	46	72	26
i Development Control	829	(569)	260	0	260	260	0	53	42	(11)
j Strategic Planning	412	0	412	0	412	412	0	106	101	(5)
k Regulatory Business	707	(11)	696	0	696	696	0	143	113	(30)
l Regulatory Licensing	570	(483)	87	0	87	87	0	(174)	(142)	32
m Regulatory Management	236	0	236	0	236	236	0	41	0	(41)
n Regulatory Protection	308	(62)	246	0	246	246	0	1	(3)	(4)
<b>Total Net Budget for Portfolio</b>	<b>13,689</b>	<b>(2,942)</b>	<b>10,747</b>	<b>10</b>	<b>10,757</b>	<b>10,757</b>	<b>0</b>	<b>1,626</b>	<b>1,602</b>	<b>(24)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

10

0

0

**10**

General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Housing, Planning & Public Protection Services  
Portfolio Holder - Cllr M Flewitt

40

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Children and Learning**  
**Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,549	(2,166)	383	0	383	383	0	63	52	(11)
b Children with Special Needs	2,047	(738)	1,309	0	1,309	1,419	110	218	250	32
c Early Years Development and Child Care Partnership	10,993	(9,562)	1,431	0	1,431	1,431	0	237	237	0
d Children Fieldwork Services	4,311	0	4,311	0	4,311	4,411	100	719	734	15
e Children Fostering and Adoption	6,796	(252)	6,544	50	6,594	6,694	100	1,105	1,134	29
f Youth Service	1,444	(397)	1,047	0	1,047	1,047	0	221	224	3
g Other Education	728	(580)	148	0	148	148	0	68	68	0
h Private Voluntary Independent	4,211	(156)	4,055	0	4,055	4,325	270	676	755	79
i Children Specialist Commissioning	1,016	(59)	957	208	1,165	1,165	0	196	202	6
j Children Specialist Projects	304	(189)	115	0	115	115	0	45	38	(7)
k School Support and Preventative Services	21,341	(12,628)	8,713	0	8,713	8,663	(50)	628	678	50
l Youth Offending Service	3,143	(1,386)	1,757	0	1,757	1,757	0	292	290	(2)
m Schools Delegated Budgets	57,351	(57,351)	0	0	0	0	0	0	(4)	(4)
<b>Total Net Budget for Portfolio</b>	<b>116,234</b>	<b>(85,464)</b>	<b>30,770</b>	<b>258</b>	<b>31,028</b>	<b>31,558</b>	<b>530</b>	<b>4,468</b>	<b>4,658</b>	<b>190</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

68  
190  
0  


---

**258**

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Children and Learning  
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Current cohort of LDD placements and Direct Payments budgets are overspending. Continuing overspend due to the costs of legal representation in child protection cases, linked to high numbers of children in care.	
c.	Currently on-line, assuming that earmarked reserves are used to assist with meeting the Children's centre saving – bringing down costs for future years.
d. Overspend due to cost of Agency Social Workers in frontline child protection roles in Care Management and First Contact teams. Teams are unable to run with Vacancies due to caseloads.	
e. Forecast for current cohort of fostering places. Placements in internal fostering have increased to 162 from 112 a year ago, partly this reflects success in increasing the number of available in-house carers, but it is also driven by higher numbers of children in care, with PVI placements also remaining high.	
f.	There is a financial risk associated with the Early Help, but this will be managed alongside the Troubled Families program in order to achieve the 2016/17 savings.
g.	
h. Current cohort of 56 children and young people in PVI placements is forecast to overspend, making the £250k saving a significant challenge. This budget remains volatile and susceptible to sudden changes in demand from high cost placements such as secure accommodation placements.	
i.	
j.	
k. As in last year this service is likely to underspend, however costs will start to rise once the growth in pupil numbers reaches the Secondary School Phase.	Some underspend to date on the school improvement staffing establishment. Agency interims now in place.

l.
m.

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Health and Adult Social Care**  
**Portfolio Holder - Cllr L Salter**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	600	(593)	7	0	7	7	0	1	1	0
b Commissioning Team	2,628	(2,685)	(57)	0	(57)	(58)	(1)	(10)	(7)	3
c Strategy & Development	2,298	(2,328)	(30)	0	(30)	(30)	0	(6)	7	13
d People with a Learning Disability	15,878	(1,629)	14,249	0	14,249	14,066	(183)	2,371	2,357	(14)
e People with Mental Health Needs	3,627	(165)	3,462	0	3,462	4,087	625	576	677	101
f Older People	32,269	(14,940)	17,329	(1,558)	15,771	15,552	(219)	2,620	2,598	(22)
g Other Community Services	2,021	(665)	1,356	1,745	3,101	3,136	35	517	521	4
h People with a Physical or Sensory Impairment	5,182	(1,003)	4,179	(187)	3,992	4,075	83	664	706	42
i Service Strategy & Regulation	149	(69)	80	0	80	80	0	13	13	0
j Public Health	8,516	(8,379)	137	0	137	137	0	23	23	0
k Drug and Alcohol Action Team	2,529	(2,373)	156	0	156	156	0	26	26	0
l Young Persons Drug and Alcohol Team	307	(263)	44	0	44	44	0	7	7	0
<b>Total Net Budget for Portfolio</b>	<b>76,004</b>	<b>(35,092)</b>	<b>40,912</b>	<b>0</b>	<b>40,912</b>	<b>41,252</b>	<b>340</b>	<b>6,802</b>	<b>6,929</b>	<b>127</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

£000

0

0

0

0

**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Health and Adult Social Care  
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d. Forecast underspend on Residential Care placements and direct payments	
e. Forecast overspend on Residential, Supported living and direct payments	Forecast overspend on Residential, Supported living and direct payments
f. Forecast underspend on Residential care placements, partially offset by higher homecare services	
g. Teams are running at full establishment, which is therefore causing a pressure against budgeted vacancy levels.	
h. Forecast overspend on Residential care placements	
i.	
j.	
k.	
l.	

45

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Transport, Waste & Cleansing**  
**Portfolio Holder - Cllr T Cox**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Highways Maintenance	9,611	(2,229)	7,382	0	7,382	7,382	0	1,251	1,335	84
b Bridges and Structural Engineering	432	0	432	0	432	432	0	72	64	(8)
c Decriminalised Parking	1,306	(1,633)	(327)	0	(327)	(327)	0	(44)	(82)	(38)
d Car Parking Management	1,443	(5,959)	(4,516)	0	(4,516)	(4,516)	0	(930)	(1,021)	(91)
e Concessionary Fares	3,246	0	3,246	0	3,246	3,246	0	737	760	23
f Passenger Transport	405	(62)	343	0	343	343	0	56	51	(5)
g Road Safety and School Crossing	403	(60)	343	0	343	343	0	67	74	7
h Transport Planning	1,077	(57)	1,020	0	1,020	1,020	0	174	168	(6)
i Traffic and Parking Management	683	(5)	678	0	678	678	0	111	114	3
j Public Conveniences	604	0	604	0	604	604	0	95	100	5
k Waste Collection	3,850	0	3,850	0	3,850	3,850	0	718	753	35
l Waste Disposal	4,120	0	4,120	0	4,120	4,120	0	685	688	3
m Cleansing	1,916	(7)	1,909	0	1,909	1,909	0	236	236	0
n Civic Amenity Sites	570	0	570	0	570	570	0	87	83	(4)
o Environmental Care	644	(4)	640	0	640	640	0	106	69	(37)
p Waste Management	2,078	0	2,078	0	2,078	2,078	0	65	80	15
q Flood and Sea Defence	860	(64)	796	0	796	796	0	140	87	(53)
r Enterprise Tourism and Environment Central Pool	1,634	(1,675)	(41)	0	(41)	(41)	0	(6)	14	20
<b>Total Net Budget for Portfolio</b>	<b>34,882</b>	<b>(11,755)</b>	<b>23,127</b>	<b>0</b>	<b>23,127</b>	<b>23,127</b>	<b>0</b>	<b>3,620</b>	<b>3,573</b>	<b>(47)</b>

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0

0

0

**0**



**General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Transport, Waste & Cleansing  
Portfolio Holder - Cllr T Cox**

47

Forecast Outturn Variance	Year to date Variance
a.	Contractor costs relating to footway and minor highway repairs.
b.	
c.	
d.	High volumes of parking during both Bank Holidays in May resulted in improved income to date.
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	
p.	
q.	Grant funding received in advance.
r.	

**General Fund Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Technology**  
**Portfolio Holder - Cllr T Byford**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Information Comms & Technology	5,858	(5,748)	110	0	110	110	0	18	(10)	(28)
<b>Total Net Budget for Portfolio</b>	<b>5,858</b>	<b>(5,748)</b>	<b>110</b>	<b>0</b>	<b>110</b>	<b>110</b>	<b>0</b>	<b>18</b>	<b>(10)</b>	<b>(28)</b>

**Virements**

Transfer from/(to) earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0  
0  
0  
0

General Fund Forecast 2016/17  
at 31 May 2016 - Period 2  
Technology  
Portfolio Holder - Cllr T Byford

Forecast Outturn Variance	Year to date Variance
a.	Supplies and service budgets are currently below profiled budgets

**Housing Revenue Account Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Corporate Director - Simon Leftley**

Description		Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a	Employees	276	0	276	276	0	276	276	0
b	Premises (Excluding Repairs)	702	0	702	702	0	117	117	0
c	Repairs	4,736	0	4,736	4,736	0	1,093	1,093	0
d	Supplies & Services	67	0	67	67	0	11	11	0
e	Management Fee	5,618	0	5,618	5,618	0	1,296	1,296	0
f	MATS	1,048	0	1,048	1,048	0	175	175	0
g	Provision for Bad Debts	372	0	372	372	0	62	62	0
h	Capital Financing Charges	13,045	0	13,045	13,045	0	2,174	2,174	0
	<b>Expenditure</b>	<b>25,864</b>	<b>0</b>	<b>25,864</b>	<b>25,864</b>	<b>0</b>	<b>5,205</b>	<b>5,205</b>	<b>0</b>
i	Fees & Charges	(503)	0	(503)	(503)	0	(84)	(84)	0
j	Rents	(26,645)	0	(26,645)	(26,645)	0	(4,441)	(4,491)	(50)
k	Other	(263)	0	(263)	(263)	0	(44)	(44)	0
l	Interest	(210)	0	(210)	(210)	0	(35)	(35)	0
m	Recharges	(530)	0	(530)	(530)	0	(88)	(88)	0
	<b>Income</b>	<b>(28,151)</b>	<b>0</b>	<b>(28,151)</b>	<b>(28,151)</b>	<b>0</b>	<b>(4,692)</b>	<b>(4,742)</b>	<b>(50)</b>
n	Appropriation to Earmarked reserves	2,287	0	2,287	2,287	0	0	0	0
o	Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
	<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>513</b>	<b>463</b>	<b>(50)</b>
<b>Use of Reserves</b>									
	Balance as at 1 April 2016	3,502	0	3,502	3,502	0			
	Use in Year	(0)	0	(0)	(0)	0			
	<b>Balance as at 31 March 2017</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2016/17**  
**at 31 May 2016 - Period 2**  
**Corporate Director - Simon Leftley**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	

51





**Capital Programme Budget  
Monitoring 2016/17**

**Period 2**

**as at 31<sup>st</sup> May 2016  
Departmental Summary**

## Capital Programme Monitoring Report – May 2016

### 1. Overall Budget Performance

The revised Capital budget for the 2016/17 financial year is £76.576million which includes all changes agreed at June Cabinet. Actual capital spend at 31<sup>st</sup> May is £3.711million representing approximately 5% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £1.788million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Revised Budget 2016/17 £'000
Corporate Services	17,235	131	17,235	-
People	14,329	451	14,329	-
Place	34,082	2,273	34,082	-
Housing Revenue Account (HRA)	10,930	856	10,930	-
<b>Total</b>	<b>76,576</b>	<b>3,711</b>	<b>76,576</b>	<b>-</b>

The capital programme is expected to be financed as follows:

Department	External Funding			
	Council Budget	Grant Budget	Developer & Other Contributions	Total Budget
	£'000	£'000	£'000	£'000
Corporate Services	17,037	4	194	<b>17,235</b>
People	7,696	6,633	-	<b>14,329</b>
Place	18,754	13,117	2,211	<b>34,082</b>
Housing Revenue Account (HRA)	10,768	109	53	<b>10,930</b>
<b>Total</b>	<b>54,255</b>	<b>19,863</b>	<b>2,458</b>	<b>76,576</b>
As a percentage of total budget	70.9%	25.9%	3.2%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.



The grants and external contributions position to 31<sup>st</sup> May is as follows:

Department	Grant Budget	Developer & Other Contributions Budget	Total external funding budget	External funding received	External funding outstanding
	£'000	£'000	£'000	£'000	£'000
Corporate Services	4	194	198	4	<b>194</b>
People	6,633	-	6,633	5,982	<b>651</b>
Place	13,117	2,211	15,328	4,599	<b>10,729</b>
Housing Revenue Account (HRA)	109	53	162	31	<b>131</b>
<b>Total</b>	<b>19,863</b>	<b>2,458</b>	<b>22,321</b>	<b>10,616</b>	<b>11,705</b>

## 2. Department Budget Performance

### Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £17.235million. The budget is distributed across various scheme areas as follows

Department for Corporate Services	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Forecast Variance to Year End 2016/17 £'000
Queensway	1,142	1	1,142	-
Tickfield	2	-	2	-
Asset Management (Property)	9,361	11	9,361	-
Cemeteries & Crematorium	928	-	928	-
ICT Programme	5,374	119	5,374	-
<b>Subtotal</b>	<b>16,807</b>	<b>131</b>	<b>16,807</b>	<b>-</b>
Priority Works (see table)	428	-	428	-
<b>Total</b>	<b>17,235</b>	<b>131</b>	<b>17,235</b>	<b>-</b>

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(72)
Remaining budget	428

Actual spend at 31<sup>st</sup> May stands at £0.131million. This represents 1% of the total available budget.

### Queensway

The Ground Penetrating Radar scheme of £142k is focused on determining the location of gas pipes, electricity cables and drainage around the Queensway site. The radar is able to give accurate location information within 100mm. Cat surveys have completed the footway element and moved onto the verification stage of the carriageway element along with the underground car park adjacent to the tower blocks. The remaining budget of £1million relates to commercial property buy back and a project budget for the continuance of the scheme.

## **Tickfield**

All building works have now been completed at Tickfield and the final account is the only outstanding cost.

## **Asset Management (Property)**

A scheme to demolish the existing Southend Library car park and construct a new one is taking place in 2016/17 and utility mapping, topographical surveys and laser scanning has already taken place. The new building will increase capacity for parking spaces and earn additional income.

## **Cemeteries and Crematorium**

A scheme to improve the crematorium grounds and replace the aged Pergola Walk is taking place in 2016/17 to include memorials and interment units within the supporting structure.

A scheme to install 197 pre-made graves to hold cremated remains is also taking place during the year.

## **ICT**

The early Years, two year old funding and citizen portals have now been implemented on the test and live systems as part of the Capital one development scheme. Other portals including provider and admissions are due to be rolled out in the test system before going live during the summer months.

Research is currently underway for technologies to replace the Barracuda software which filters the Council's emails as the current system is not resilient enough. A combined solution with the web content filtering software will be investigated to ensure best value for money.

A scheme to replace and upgrade the Government Connect Secure Exchange mailbox is also planned for 2016/17. This system is currently used by staff for secure communication to and from Central Government and the upgrade will ensure the service continues.

## **Priority Works**

The Priority works provision budget currently has £428k remaining unallocated.

## Department for People

The revised Department for People budget totals £14.329million.

Department for People	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000
Adult Social Care	1,166	3	1,166	-
General Fund Housing	2,037	185	2,037	-
Children & Learning Other	86	-	86	-
Condition Schemes	1,215	5	1,215	-
Devolved Formula Capital	288	108	288	-
Primary School Places	9,537	150	9,537	-
<b>Total</b>	<b>14,329</b>	<b>451</b>	<b>14,329</b>	<b>-</b>

Actual spend at 31<sup>st</sup> May stands at £0.451million. This represents 3% of the total available budget.

### Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2016/17 include the development of an independent living centre, investment in technology and extra care provision.

### General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition.

The Empty Dwellings Management scheme is currently concentrating on bringing more empty homes back into use. Several empty homes projects are on-going which are expected to complete during 2016/17.

### Children & Learning Other Schemes

Retentions of £57k are being held for Kingsdown Special School roof works and will be paid once outstanding snagging and defects works are completed and fully signed off. This figure is included in the creditors shown above.

### Condition Schemes

A budget of £1.215m has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works will be undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £34k are being held for works completed last year at ten primary schools.

## **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2016/17 is £288k. This grant amount will reduce as further maintained schools convert to academy status.

## **Primary School Places**

The primary expansion programme is now in its final stages with two projects still underway at St Helen's Catholic and St Mary's Primary Schools. A secondary expansion programme is now in the beginning stages to ensure that the extra places supplied in primary are matched in secondary as they are needed. Improvements to Special Education Needs and Pupil Referral Unit accommodation are also in the planning stages. A further £204k is also being held as retention payments against works completed in the previous financial year on primary expansion projects. This figure is included in the creditors shown above.

## Department for Place

The revised capital budget for the Department for Place is £34.082million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Latest Expected Variance to Year End 2016/17 £'000
Culture	2,878	56	2,878	-
Enterprise, Tourism & Regeneration	4,355	407	4,355	-
Coastal Defence & Foreshore	721	74	721	-
Highways and Infrastructure	10,585	1,013	10,585	-
Parking Management	334	16	334	-
Section 38 & 106 Agreements	2,050	111	2,050	-
Local Transport Plan	3,013	490	3,013	-
Local Growth Fund	6,511	75	6,511	-
Transport	510	14	510	-
Energy Saving Projects	3,125	17	3,125	-
<b>Total</b>	<b>34,082</b>	<b>2,273</b>	<b>34,082</b>	<b>-</b>

Actual spend at 31<sup>st</sup> May stands at £2.273million. This represents 7% of the total available budget.

## Culture

The scheme to undertake reinstatement and stabilisation works to Belton Hill steps following ground movement is currently in the process of appointing a consultant. The scheme will commence once the appointment has been made.

The paint spraying of the Chalkwell Park tennis courts took place during May and the final account is in the process of being prepared.

The installation of the first floor windows in the Palace Theatre is now complete. Liaison with the listed buildings officer is currently taking place with regards to the installation of the ground floor windows.

The display cases for the Prittlewell Prince collection have now been delivered. Measurements for bespoke display mounts are being ascertained from the Museum of London so that the order can be placed.

## **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on Southend Pier and the City Deal Incubation Centre as well as the Coastal Communities Fund.

Initial costs have been received for the City Deal Incubation Centre additional office space. These works will be synced with the other building works as far as possible to minimise impact on occupants.

The Three Shells Lagoon is on schedule to open ready for the summer holidays.

An order has been placed with the contractor for the Pier Hill lift replacement scheme. Works are expected to complete by the end of September 2016.

Several projects are planned for 2016/17 under the Property Refurbishment Programme including works at Priory Park yard, Campfield Road toilets, Belfairs Park external repairs and Central Museum windows.

## **Coastal Defence and Foreshore**

The cliff stabilisation scheme on Clifton Drive is working to remediate the cliff slip and reinforce it against further slippage. Work associated with the restaurant development is complete therefore the stabilisation works can progress. Completion is scheduled for September 2016.

## **Highways and Infrastructure**

A scheme to invest in the highways infrastructure to reduce long term structural maintenance and improve public safety has been approved for 2016/17. The works are based on priorities identified by the outcome of the asset management condition survey.

A grant of £65k has been received from the Department for Transport for the repair of potholes throughout the Borough. This grant has been secured for the next 5 years.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The overall programme is currently on schedule. Victoria Avenue is now complete except from some snagging including several existing columns which need painting. The remainder of the seafront is in the process of being surveyed with the intention of replacing the existing concrete columns with heavy duty steel.

## **Parking Management**

A new scheme to improve car park surfacing, structures and signage and to replace pay and display machines in order to maximise capacity and usage is taking place in 2016/17. The scheme will aim to rationalise and upgrade pay and display equipment across all car parks, surface improvements at East Beach, lighting upgrades at Belton Gardens and layout alterations to improve accessibility and security at University Square.

## **Section 38 and Section 106 Schemes**

There are a number of S38 and S106 schemes all at various stages. The larger schemes include works to Shoebury Park enhancement and Fossetts Farm bridleway works.

## **Local Transport Plans (LTP Schemes)**

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening. Improvements to Harp House roundabout are currently under discussion with Southend Airport with works planned for September.

## **Local Growth Fund**

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership to draw down the 2016/17 funding. Further work is underway for the final bridge and highways maintenance business cases for 2016/17 onwards.

The 2016/17 works on Kent Elms are focusing on the design and construction of the main works. Once the final design has been agreed, land negotiations and final work on the detailed design and commencement of tender documents will get underway.

The works to the Bell junction will be focusing on options to put forward for the business case.

Bridge and Highway Maintenance works will be focusing on investigation works for improvements to the A127 corridor. Surfacing is now complete to the east bound section of the A127 from boundary to just prior to the Progress Road improvement works. Pavement surveys were undertaken in March and quotations for drainage, lighting and safety barrier surveys have been received.

## **Transport**

The final account is still being negotiated with the contractor for the main works on the A127 Tesco junction improvements. The Road Safety Audit report is being reviewed with minor adjustments to be carried out on traffic signals as necessary.

Minor adjustments to traffic signals on Progress road are yet to be completed.

Southend Transport Model is an on-going scheme to support various multi modal transport projects.

## **Energy Saving Projects**

The tenders for the Beecroft and Central Museum energy project were returned on 7<sup>th</sup> June and are currently undergoing evaluation. The contract for the lift works has been awarded and the ventilation and perimeter heating works are in design.

The tender for the solar panels at Eastwood Schools is currently being prepared.

The solar panels at Southend Adult Community College and Temple Sutton School are now live and the efficiency elements are now out to tender. The biomass boiler at Southend Adult Community College is currently awaiting planning permission. The pool cover and heat pump for Temple Sutton Primary School is in the final design stage.



## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2016/17 is £10.930million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2016/17 £'000	Actual 2016/17 £'000	Expected outturn 2016/17 £'000	Forecast Variance to Year End 2016/17 £'000
Decent Homes Programme	6,958	446	6,958	-
Council House Adaptations	500	77	500	-
Sheltered Housing Remodelling	345	-	345	-
Other HRA	3,127	333	3,127	-
<b>Total</b>	<b>10,930</b>	<b>856</b>	<b>10,930</b>	<b>-</b>

The actual spend at 31<sup>st</sup> May of £0.856million represents 8% of the HRA capital budget.

### Decent Homes Programme

Decent Homes works on central heating and roofing contracts are progressing and the compartmentation works at Malvern and Mornington House have been completed. The LED lighting works at Riverstone and Mornington House have also been completed.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2016/17.

### Sheltered Housing Remodelling

There are currently no plans for the Sheltered Housing remodelling scheme. This budget will be kept in the programme whilst discussions are taking place and reprofiling will be considered at November Cabinet.

### Other HRA

The plan for the HRA Land Review scheme is to construct 18 housing units within the Shoeburyness ward. Work is on-going on sites at Ashanti Close, Bulwark Road and Exeter Close. The contractor has completed demolition and foundations are in place. Four sites are now in scaffold for the next stage of the build process.

# Summary of Capital Expenditure at 31st May 2016

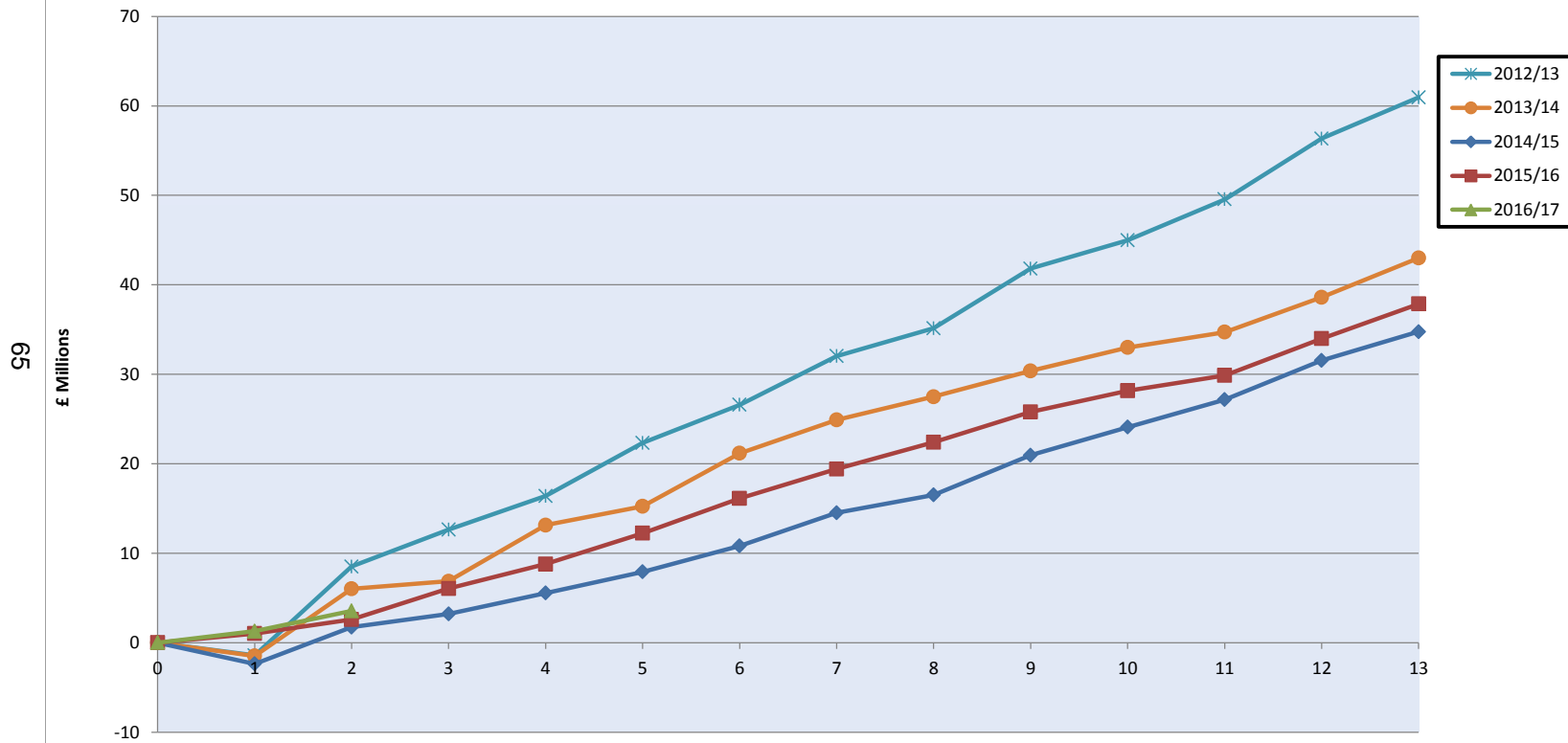
## Appendix 1

	Original Budget 2016/17 £000	Revisions £000	Revised Budget 2016/17 £000	Actual 2016/17 £000	Forecast outturn 2016/17 £000	Forecast Variance to Year End 2016/17 £000	% Variance
Corporate Services	15,229	2,006	17,235	131	17,235	-	1%
People	13,365	964	14,329	451	14,329	-	3%
Place	34,083	(1)	34,082	2,273	34,082	-	7%
Housing Revenue Account	10,773	157	10,930	856	10,930	-	8%
	73,450	3,126	76,576	3,711	76,576	-	5%
<b>Council Approved Original Budget - February 2016</b>	<b>73,450</b>						
Corporate Services amendments	100						
People amendments	-						
Place amendments	(162)						
HRA amendments	-						
Carry Forward requests from 2015/16	4,218						
Accelerated Delivery requests to 2015/16	(2,807)						
Budget re-profiles (June Cabinet)	(134)						
New external funding	1,911						
<b>Council Approved Revised Budget - June 2016</b>	<b>76,576</b>						

Actual compared to Revised Budget spent is £3.711M or 5%

## Appendix 2

**Capital programme Delivery**  
**Cummulative Capital Expenditure 2012/13 to 2016/17**



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0

This page is intentionally left blank